



# APPLICATION FOR EMPLOYMENT

**NOTE:** Please answer each question fully and accurately. No action can be taken on this application until all questions have been answered. **PLEASE PRINT** except for your signature on the last page.

Job applied for: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Are you 18 years of age or older? Yes No Social Security #: \_\_\_\_\_

Were you ever employed here? Yes No If yes, when? \_\_\_\_\_

Have you ever applied here? Yes No If yes, when? \_\_\_\_\_

Number of days you have missed work in the last 6 months? \_\_\_\_\_

Has a court ever denied you parental custody or visitation rights as a result of child maltreatment? Yes No  
If yes, please explain.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever been convicted of any of the following? Yes No If yes, please indicate by circling.

- |  |   |
|--|---|
| <ol style="list-style-type: none"> <li>1. Capital Murder</li> <li>2. 1<sup>st</sup> or 2<sup>nd</sup> degree violation of a minor</li> <li>3. 1<sup>st</sup> or 2<sup>nd</sup> degree murder</li> <li>4. Manslaughter</li> <li>5. 1<sup>st</sup> degree terroristic threatening</li> <li>6. Kidnapping</li> <li>8. 1<sup>st</sup> or 2<sup>nd</sup> degree battery</li> <li>9. Aggravated assault</li> <li>10. 1<sup>st</sup> degree false imprisonment</li> <li>11. Permanent detention or restraint</li> </ol> | <ol style="list-style-type: none"> <li>7. Engaging children in sexually explicit conduct the use in visual or print, medium transportation of minors for prohibited sexual conduct, use of a child or consent to use of a child in sexual performance, by producing, directing, or promoting sexual performance by a child</li> <li>21. Endangering the welfare of minor in the 2<sup>nd</sup> degree</li> <li>22. Manufacture, delivery, or possession with intent to deliver or manufacture of any controlled substance</li> <li>23. Carnal abuse in the 3<sup>rd</sup> degree</li> </ol> |
|--|---|

12. 1<sup>st</sup> or 2<sup>nd</sup> degree rape or carnal abuse
13. 1<sup>st</sup> or 2<sup>nd</sup> degree sexual abuse
14. 1<sup>st</sup> degree endangering a minor
15. Permitting child abuse
16. Incest
17. Coercion
18. Sexual Misconduct
19. Distribution to minors (of any controlled substance)
20. Indecent exposure

24. Sexual solicitation of a child
25. Pandering or possessing visual or print medium depicting sexually explicit conduct involving a child
26. Negligent homicide
27. Assault in the 3<sup>rd</sup> degree
28. Public indecency
29. Any felony or misdemeanor involving violence or sexual misconduct
30. Criminal attempt, criminal solicitation, or criminal conspiracy to commit any of the above offenses

**EDUCATION**

High school or GED: \_\_\_\_\_

College or University: \_\_\_\_\_

College Major: \_\_\_\_\_ Degree: \_\_\_\_\_

Advanced degree or course work: \_\_\_\_\_

Additional Education, Vocational, Technical Training Information:

\_\_\_\_\_

**HEALTH**

Do you have any physical limitations which would hinder your ability in performing this job?      Yes      No

If yes, explain.

\_\_\_\_\_

Would you take a physical examination if required?      Yes      No

Do you have documentation of an annual TB skin test?      Yes      No

**REFERENCES:** Names, complete addresses, phone numbers of three people (no relatives or former employers) we may contact about you.

1.      Name \_\_\_\_\_ Address \_\_\_\_\_  
           Phone (\_\_\_\_) \_\_\_\_\_

2.      Name \_\_\_\_\_ Address \_\_\_\_\_  
           Phone (\_\_\_\_) \_\_\_\_\_

3.      Name \_\_\_\_\_ Address \_\_\_\_\_  
           Phone (\_\_\_\_) \_\_\_\_\_

**WORK HISTORY:** Please attach a resume or list below all work history for the past six years. If self-employed, supply business references. PLEASE GIVE MONTH AND YEAR.

Employer's Name Address & Phone # for Leaving	From/To	Duties	Last Supervisor	Reason

(Continue on a sheet of blank paper if you do not have enough room to list your employers for the past six years)

Are you now or do you expect to be engaged in other business or employment? If yes, explain.  
\_\_\_\_\_

Explain any additional information (relative to name change, use of assumed name or nickname) necessary to enable us to check your work record. \_\_\_\_\_

**NARRATIVE**

Why do you want to work in our program? \_\_\_\_\_  
\_\_\_\_\_

What do you feel best qualifies you for this job? \_\_\_\_\_  
\_\_\_\_\_

**AFFIDAVIT**

I certify that everything in this application is true and correct to the best of my knowledge. I understand that misleading or incorrect statements of consequential omissions may render the application void, or if employed, would be cause for termination. I authorize the individuals or institutions named above to give information regarding my employment, character, and qualifications, hereby releasing them from all liability for issuing such information.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Date Employed \_\_\_\_\_ Date of Separation \_\_\_\_\_